

APPROVED MINUTES OF THE MEETING
HELD ON THE 4th JULY 2023
AT CHURCH EATON VILLAGE INSTITUTE

PRESENT: Parish Councillors, Messrs P. Bailey, A. Brown, J. Gibbs, A. Lloyd, D. Massie, Staffs County and Stafford Borough Councillor, Mr M. Winnington and the Clerk, Mrs D. Key.

APOLOGIES: were received from Councillor, Mrs S. Dodd and the Chairman Mr S. Moore, PCSO Patrick Wright and Stafford Borough Councillor, Mr J. Rose

MINUTES: The minutes from the meeting held on the 6th June 2023 were proposed for approval by Councillor Gibbs, seconded by the Councillor Bailey. All were in favour.

MATTERS ARISING: There were no further developments relating to the Glebelands Sports Association and the Cricket Club about the concerns raised at the May meeting by several residents about anti social behaviour arising from some users of the Glebelands Sports Field.

LATE ITEMS: There were no late items.

OPEN FORUM: Was not required on this occasion.

COMMUNITY SPEEDWATCH SCHEME (CSW): It was reported that a further CSW session had taken place on the 1st June 2023.

Mr Chris Byford had emailed the Parish Council about obtaining permanent CSW signs to be placed on the five entry points to the Village. It was agreed that the Parish Council would work with the CSW Team and Staffordshire County Council to install these. The cost of the individual signs was fairly reasonable but the installation of these signs had to be undertaken by approved contractors with appropriate public liability insurance. It appears that this would fall to the County Council's contractor Amey with installation costs estimated at £100 per sign, to fix them onto existing poles. Discussions are to take place to see whether there may be funding available for this project. Staffs County and Stafford Borough Councillor Mark Winnington was to also look into this matter and the Clerk was asked to email the correspondence on supplying the signs between Mr Chris Byford and Michelle Shaker Stafford Police Community Engagement co-ordinator to him.

The Vice Chairman Councillor Lloyd pointed out that there were some criteria that needed to be met in order to be eligible for displaying the signs, namely that two log sheets per quarter were completed and that the scheme had been in action for a minimum of six months. Councillor Lloyd was to confirm this with Mr Chris Byford. The Clerk was asked to retain this item on the next meeting's agenda.

CHURCH EATON VILLAGE PLAYGROUND: The Vice Chairman, Councillor A. Lloyd reported that he had inspected the playground over the last month and it continued to be in good condition albeit a small amount of litter and that the grass had been cut.

PLANNING: There were no planning matters to discuss.

HIGHWAYS: The Chairman was still planning to investigate flooding on the Little Onn Road near to the property, Meadow View which was thought to be due to a blocked drain. This drain had not been located as it was most likely overgrown by the verge. The Chairman planned to borrow a metal detector to try to help locate this. Several potholes, especially in the Marston area, were reported and some works had been undertaken. A large pothole on the road adjacent to the play park was discussed with Councillor Lloyd offering to report this.

FINANCE: The Clerk reported that all the required paperwork for 2022 – 2023 had now been sent to Mazars, the external auditors. The Annual Internal Audit Report; Annual Governance Statement; Accounting Statements; an analysis of variance; bank reconciliation and the notice for the period for the exercise of public right had been published on the Parish website on Monday 26th June 2023. The accounts were also advertised for being available for inspection for a period of 30 working days commencing on the 27th June 2023 until 7th August 2023.

The following invoices were presented by the Clerk for payment.

- £66.00 CEVI Hire fees April – June 2023
- £110 JWH Grass Cutting June 2023

These were proposed for payment by Councillor Gibbs, seconded by Councillor Bailey. All were in favour.

The Clerk confirmed that she would pay the annual premium for the Parish Council insurance renewal which would fall due just after the September meeting if no August meeting was held. The Clerk also reported that she had made a VAT claim to HRMC and was awaiting confirmation of this.

CORRESPONDENCE: All items of correspondence had been forwarded to members as it had arrived.

The Vice Chairman reported on an email from a local resident, which had been circulated to all Councillors relating to the recent meeting held on the 14th June concerning the application for Church Eaton Cricket Club to serve alcohol on the club ground. The meeting seemed to have been very positive.

The recent donation of some Camp Bestival tickets from the organisers to the Parish Council was discussed and it was reported by Councillor Gibbs that the village school were to raffle these off. A donation would then be made to the Parish Council to put towards improvements in the Village play park. Councillor Gibbs was thanked for obtaining these tickets.

The Clerk was to organise this year's Hanging Baskets & Tubs Competition.

It was agreed that the next meeting of the Parish Council would take place on Tuesday 5th September with no meeting in August unless anything that constituted emergency caused the Parish Council to meet before and if the Chairman required a meeting. The meeting closed at 8.00pm.