

## **MINUTES OF THE MEETING HELD ON THE 2<sup>ND</sup> AUGUST 2022** **AT CHURCH EATONVILLAGE INSTITUTE**

**PRESENT:** Parish Councillors Mrs S. Dodd (Vice Chair) Messrs P. Bailey, A. Brown, J. Gibbs, A.Lloyd, S. Moore (Chairman), Staffordshire County Councillor and Stafford Borough Councillor, Mr M.Winnington, and the Clerk, Mrs D. Key.

**APOLOGIES:** These were received from Stafford Borough Councillor Mr R. Sutherland.

**MINUTES:** The minutes from the meeting held on the 5<sup>th</sup> July 2022 were proposed for approval by Councillor Gibbs and seconded by the Vice Chair Councillor Dodd. All were in favour.

**MATTERS ARISING:** Matters arising from the previous meeting were to be taken as current agenda items.

**LATE ITEMS:** There were no late items.

**OPEN FORUM:** This was not required on this occasion.

**COMMUNITY SPEEDWATCH SCHEME:** Due to interested parties being unable to attend this meeting, it was agreed to discuss this matter at the meeting in September.

**CHURCH EATON VILLAGE PLAYGROUND:** Councillor Gibbs reported that he had found the playground to be in good order, although he had noted that some of the hand grips had now come loose on some of the gym equipment. Some hedgerow litter had been removed. There were still signs of mole activity but this was no worse. Councillor Lloyd noted that the railings were looking good following painting by the Chairman and Mrs Jayne Moore. Councillor Lloyd was to undertake inspections for the forthcoming month.

The annual safety inspection had been arranged to take place on the afternoon of the 11<sup>th</sup> August. The Chairman was hoping to attend.

Watering of the new trees, by Councillors, had continued on a rota basis.

**PLANNING:** There had been no planning applications or matters raised.

**HIGHWAYS:** Pot holes on the road to Little Onn had been reported by the Chairman Councillor Moore. Diane Feakins from Staffordshire County Council Highways Department had been out to inspect them and they were now logged on to the maintenance system for attention. The Chairman Councillor Moore was to inspect the tarmac on the High Onn road adjacent to the playground following reports that it was breaking up.

### **DEFIBRILLATOR AWARENESS TRAINING:**

The defibrillator awareness training session had taken place on Saturday 23<sup>rd</sup> July at the Village Institute at 10.00am and the Chairman thanked everyone who attended. As a way of thanking Eccleshall Community First Responders for providing the awareness training session a donation of £50 was proposed by the Chairman

Councillor Moore and seconded by the Vice Chair Councillor Dodd. All were in agreement.

Following a recall from the defibrillator providers, arrangements were being made for each of the defibrillators to be upgraded. It was proposed to stagger this work and seek advice on managing this upgrade from Eccleshall Community First Responders.

**HANGING BASKETS & TUBS COMPETITION:** The Clerk confirmed that a judge (Mr Fred Waterfall from Seighford) had been appointed and that judging was to take place shortly.

**CIVIC AMENITY VISITS 2022:** The Clerk had been asked to complete a risk assessment form for each of the Civic Amenity visits. This was to be signed and returned to the Borough Council. Councillor Gibbs was to check with the Royal Oak that they were happy to continue hosting these visits.

### **FINANCE:**

Payment was approved for the following:

- |                                      |         |
|--------------------------------------|---------|
| • Hire of Institute – August meeting | £20.00  |
| • Hire of Institute – Defib Training | £44.00  |
| • JWH Grass Cutting                  | £110.00 |
| • Insurance Renewal – Zurich         | £611.69 |

These were proposed for payment by the Vice Chair Councillor Dodd and seconded by Councillor Bailey. All were in favour.

The Clerk had contacted Jenny Annis about making quarterly payments to the Institute for hire of the hall to cut down on cheques. Jenny had agreed to this proposal.

Councillor Brown gave a concise presentation in relation to the budget forecasting he had undertaken which was considered to be very useful and would enable the Parish Council to plan finances more effectively especially given the difficult times expected with rising costs in all areas. The Chairman Councillor Moore and Councillor Brown were to further discuss maintenance and other running costs.

**CORRESPONDENCE:** All items of correspondence had been forwarded to members as it had arrived.

It was agreed that the next meeting of the Parish Council would be held on Tuesday 6<sup>th</sup> September at 7.30 pm in the Village Institute. The meeting closed at 8.15pm.