

MINUTES OF THE MEETING HELD ON THE
5TH JULY 2022 AT CHURCH EATON
VILLAGE INSTITUTE

PRESENT: Parish Councillors Mrs S. Dodd (Vice Chair) Messrs P. Bailey, A. Brown, J. Gibbs, A.Lloyd, D.Massie S. Moore (Chairman), Staffordshire County Councillor and Stafford Borough Councillor, Mr M.Winnington, and the Clerk, Mrs D. Key.

APOLOGIES: These were received from Stafford Borough Councillor Mr R. Sutherland.

DECLARATION OF OFFICE: Newly co-opted member Mr Alex Lloyd signed the Declaration of Office ledger and model code of conduct form.

MINUTES: The minutes from the meeting held on the 7th June 2022 were proposed for approval by the Vice Chair and seconded by the Councillor Gibbs. All were in favour.

MATTERS ARISING: The Chairman reported that the recent damage to the road at Eaton Green had been reported to Highways and emergency repairs undertaken within a week.

Any other matters arising from the previous meeting were taken as current agenda items.

LATE ITEMS: There were no late items.

OPEN FORUM: This was not required on this occasion.

COMMUNITY SPEEDWATCH SCHEME: Due to the unavailability of interested parties attending this meeting, it was agreed to discuss this matter at the forthcoming August meeting. Mr and Mrs C Byford had been in touch with the Chairman and were putting forward several good suggestions in relation to forming a Speed Watch Group.

CHURCH EATON VILLAGE PLAYGROUND: Councillor Gibbs reported that, the playground was in good order, although there had been some significant mole activity. The Chairman was making progress with stripping the old paint from the entrance railings but would assess later how the rails would look without paint. Councillor Lloyd was to undertake inspections for the forthcoming month.

The new trees were to be kept watered by Councillors on a rota basis.

PLANNING: There had been no planning applications or matters raised.

HIGHWAYS: Water on the Stretton Road was discussed as to whether there was a leak or just natural drainage. The Chairman was to inspect a patch of crumbling tarmac on the High Road near to Joan Eaton's Cross and report this matter to Highways if required.

FLOODING ISSUES HIGH STREET: There had been no flooding matters raised recently and this item was to be stood down from the agenda on a temporary basis unless any issues were raised in the future. The Chairman and Councillor Gibbs were still monitoring and clearing water courses where required.

DEFIBRILLATOR TRAINING: An awareness course had been arranged for Saturday the 23rd July 2022 in the Village Institute. The Clerk had created a flyer, with input from Councillors about this which had appeared as a full page in The Bugle.

FINANCE: The Clerk reported that annual audit was now completed and the relevant notices in relation to the public to exercise their rights to inspect the accounts and paperwork were organised for display during the inspection period. Councillor Gibbs had posted the required information on the parish web site.

Payment was approved for the following:

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|---------------------------------------|---------|
| • Hire of Institute | £20.00 |
| • JWH Grass Cutting | £110.00 |
| • Clerk's Fee | £474.00 |
| • HMRC Clerk's Tax | £118.60 |
| • Civic Amenity Visit SBC (½ payment) | £106.00 |

These were proposed for payment by Councillor Gibbs and seconded by the Chairman. All were in favour. The Clerk was to contact Jenny Annis about making quarterly payments to the Institute for hire of the hall to cut down on cheques.

Councillor Brown had done further work on budget planning and had forwarded information to the Chairman on this matter. The Clerk was to scan and forward this to all members for their consideration and to discuss at the next meeting.

The Clerk had received an email heard back from the Bradford Estates about their kind financial donation which confirmed that the Parish Council could use this donation towards whatever purpose they felt was appropriate. The Clerk had forwarded the Parish Council bank details and was to confirm receipt of the donation.

CORRESPONDENCE: All items of correspondence had been forwarded to members as it had arrived.

It was agreed that the next meeting of the Parish Council would be held on Tuesday 2nd August 2022 at 7.30 pm in the Village Institute. The meeting closed at 8.30pm.