

# CHURCH EATON PARISH COUNCIL

The next Parish Council meeting will be held remotely via Zoom on Tuesday 25<sup>th</sup> August 2020 at 7.30pm which is being held to **approve audit arrangements for the year 2019 - 2020**. In order that we may have an efficient meeting please note the agenda and accompanying comments.

**NB The meeting ID will be: 511 857 7783**  
**Password: 123**

## AGENDA

1. Apologies - **Please inform the Clerk prior to the meeting.**
2. Urgent Late Items ~ as agreed by the Chairman.
3. Open Forum.
4. Finance ~ Audit Arrangements and internal audit 2019 - 2020.
  - To discuss and agree Annual Governance statements
  - To discuss and accept Accounting Statements
  - To agree Certificate of Exemption from external auditor
  - To approve any unpaid invoice
  - Internal Auditors Fee
5. Correspondence.
6. Date of Next Meeting (proposed 1<sup>st</sup> September 2020 in the Institute).

*Diane Key*  
D.M.Key Clerk

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